

Conditions, Rules and Procedures to Attend the Meeting


As the 2025 Annual General Meeting of Shareholders is a meeting through electronic media (E-AGM) via the Meeting system only. The company would like to inform the guidelines for attending the meeting through electronic media as follows.


1. Shareholders who do not wish to attend the Meeting by Teleconference using Electronic devices (E-AGM)

1.1.A shareholder attends the meeting in person: are requested to fill in and sign the "Registration Form"

- Individual Shareholder who has Thai nationality shall present citizen identification card or civil servant identification card;
- Individual shareholder who has foreign nationality shall present identification card or passport or document used in lieu of passport;
- In case of change of first name or surname, evidence verifying such change shall be presented.

Step for requesting Username & Password from via e-Request system

1. The Shareholders must submit a request to attend the meeting by Electronic Means via Web Browser at <https://app.inventech.co.th/KSI.242132R/#/homepage> or scan QR Code  and follow the steps as shown in the picture



- 1 Click link URL or scan QR Code in the letter notice Annual General Meeting
- 2 Choose type request for request form to 4 step
 - Step 1 Fill in the information shown on the registration
 - Step 2 Fill in the information for verify
 - Step 3 Verify via OTP
 - Step 4 Successful transaction, The system will display information again to verify the exactitude of the information
- 3 Please wait for an email information detail of meeting and Password

**** Merge user accounts, please using the same email and phone number ****

2. For Shareholders who would like to attend the Meeting either through the Electronic Means by yourself or someone who is not the provided independent directors, please note that the electronic registration will be available from 18 February 2025 at 8:30 a.m. and shall be closed on 25 February 2025 Until the end of the meeting.

3. The electronic conference system will be available on 25 February 2025 at 09:00 a.m. (1 hours before the opening of the meeting). Shareholders or proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.

1.2 Proxy: are requested to fill in and sign the " Registration Form"

- The shareholder using proxy may grant the power to the proxy for all of the shares and may not grant only a portion of the shares.

- The proxy shall deposit the proxy instrument at the registration desk. The proxy instrument shall be duly completed and signed. Any change or deletion of important content must be affixed with signature of the shareholder. The proxy instrument shall be affixed with Baht 20 stamp duty.

In addition, the Company will facilitate in affixing the stamp duty when the shareholder require for registering to attend the meeting.

- **Documents required from the proxy:** a photocopy of citizen identification card or civil servant identification card of the proxy, certified true copy by the proxy.

- **Documents required for appointment of proxy:**

- **If individual shareholder has Thai nationality:** a photocopy of citizen identification card or civil servant identification card of the shareholder, certified true copy by the shareholder.

- **If individual shareholder has foreign nationality:** a photocopy of foreigner's certificate or passport or another document which is used in lieu of passport of the shareholder, certified true copy by the shareholder.

- **If the shareholder is a juristic person:**

- **Thai Juristic person:** a copy of Affidavit issued not exceeding 6 months by Department of Business Development, Ministry of Commerce, certified true copy by the authorized director(s) of such juristic person, a photocopy of citizen identification card of the authorized representative(s), certified true copy by the authorized representative(s).

- **Foreign Juristic person:** a copy of Affidavit issued by the relevant authority in the country where the juristic person is established, certified true copy by authorized representatives. If the documents are made in a foreign country, the certification of signature by a notary public or an office or a person authorized to certify signatures as generally accepted is required.

- If fingerprint is affixed in lieu of signature, fingerprint of left thumb shall be affixed together with the phrase "fingerprint of left thumb of". Two witnesses shall sign and certify genuine fingerprint of such shareholder. Fingerprint shall be affixed before the witnesses. Certified true and correct copy of citizen identification card or civil servant identification card of the witnesses shall also be attached.

1.3 A shareholder deceases: An estate administrator shall be present in the Meeting in person or appoint a proxy. A Court's order appointing estate administrator certified by the competent officer and issued not exceeding 6 months before the date of the Meeting shall be presented.

1.4 A shareholder is a minor: Parents or lawful guardian of the shareholder shall be present in the Meeting in person or appoint a proxy. A copy of Household Registration of the minor shareholder shall also be presented.

1.5 A shareholder is an incompetent or quasi-incompetent: A guardian or custodian of the shareholder shall be present in the Meeting in person or appoint a proxy. A Court's order appointing guardian or custodian certified by the competent officer and issued not exceeding 6 months before the date of Meeting shall be presented.

Appointment of Proxy to the Company's Directors

For Shareholders who authorize one of the Company's Independent Directors to attend and vote on his or her behalf, The Shareholders can submit a request to attend the meeting by Electronic Means of the specified procedures or send the proxy form together with the required documents to the Company by mail to the following address. The proxy form and required documents shall be delivered to the Company by 24 February 2025 at 5.00 p.m.

Khon Kaen Sugar Industry Public Company Limited

Company secretary and law 22nd floor

No.503 KSL Tower, Sriyudhya Road, Thanon Phayathai Sub-District, Rajathevi District, Bangkok 10400.

Phone 02-642-6191 ext.131

If you have any problems with the software, please contact Inventech Call Center



02-460-9225



@inventechconnect



The system available during 18 - 25 February 2025 at 08.30 a.m. – 05.30 p.m.

(Specifically excludes holidays and public holidays)



Report a problem

@inventechconnect

2. Shareholders and proxies who wish to attend the meeting by Teleconference using Electronic Devices (E-AGM)

Shareholders who do not wish to attend the Meeting by Teleconference using Electronic devices (E-AGM). For those shareholders who are unable to attend the Meeting in the form of Teleconference using Electronic devices (E-AGM) themselves, the Company recommends the shareholders appoint an **independent director as their proxy to attend the meeting in person.** (Details of the Proxy Forms A, B and C appear in the invitation letter) can select only one **Attachment 7**

Shareholder may appoint an independent director of the company to be the proxy
Mr. Sitti Leelakasameerak, Independent Director/Chairman of Audit Committee Risk Management Committee
or Mr. Warapatr Todhanakasem, Independent Director/ Chairman of Corporate Governance Committee/
Audit Committee and Sustainable Development Committee.

Sending questions in advance

Shareholders are able to send relevant questions in advance via Email: secretary@kslgroup.com, in accordance with each agenda in **Attachment 10** with in 24 February 2025, only. The Company will collect relevant questions in each agenda and record in the meeting minutes after the meeting is completed.

Shareholders or proxies who attend the meeting on the meeting day can also ask according to the meeting agenda

Steps for registration for attending the meeting (e-Register) and voting process (e-Voting)

- 1 Get email and password that you received from your email or request OTP
- 2 Click on "Register" button, the system has already registered and counted as a quorum.
- 3 Click on "Join Attendance", Then click on "Accept" button
- 4 Select which agenda that you want to vote
- 5 Click on "Vote" button
- 6 Click the voting button as you choose
- 7 The system will display status your latest vote



To cancel the last vote, please press the button "Cancel latest vote (This means that your most recent vote will be equal to not voting, or your vote will be determined by the agenda result) Shareholders can conduct a review of the votes on an agenda basis. When the voting results for that agenda are closed.

Meeting Registration

Shareholders or proxies can download the manual and operation video on the website :

<https://www.ksigroup.com/index.php/th/ข้อมูลสำหรับนักลงทุน/การประชุมผู้ถือหุ้น/227-2567> or QR Code

* Note Operation of the electronic conferencing system and Inventech Connect systems. Check internet of shareholder or proxy include equipment and/or program that can use for best performance. Please use equipment and/or program as the follows to use systems.

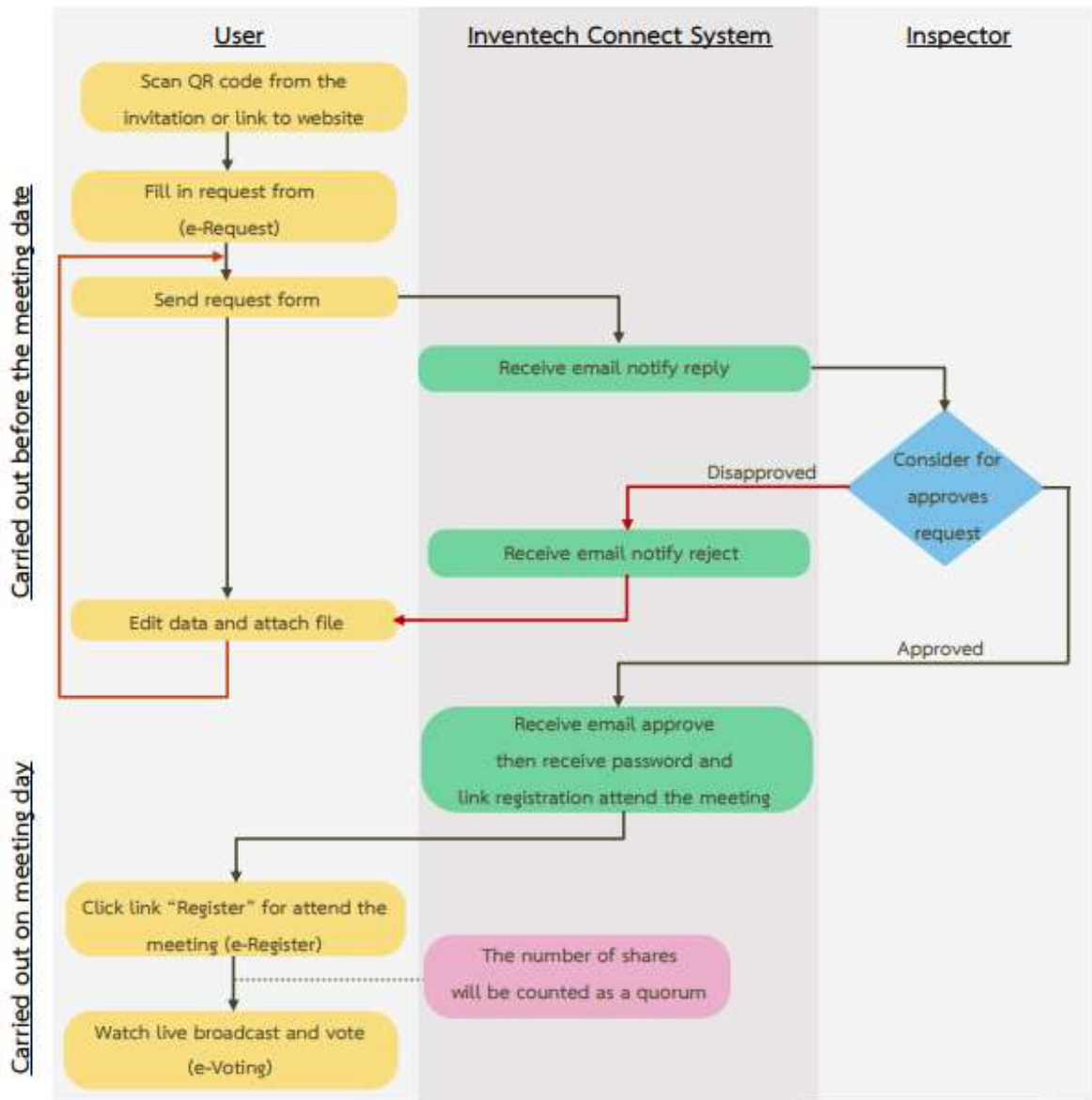
1. Internet speed requirements
 - High-Definition Video: Must be have internet speed at 2.5 Mbps (Speed Internet that recommend).
 - High Quality Video: Must be have internet speed at 1.0 Mbps.
 - Standard Quality Video: Must be have internet speed at 0.5 Mbps.
2. Equipment requirements.
 - Smartphone/Tablet that use IOS or android OS.
 - PC/Laptop that use Windows or Mac OS.
3. Requirement Browser Chrome (Recommend) / Safari / Microsoft Edge ** The system does not supported internet explorer.

Step to ask questions via Inventech Connect



- Select which agenda
- Click on "Question" button
- 1 Ask a question
 - Type the question then click "Send"
- 2 Ask the question via video
 - Click on "Conference"
 - Click on "OK" for confirm your queue
 - Please wait for the queue for you then your can open the microphone and camera

Guidelines for attending of Electronic Meeting



Condition of use

In case Merge account/change account

In case filing request multiple by using the same email and phone number, the systems will merge account or in case user has more than 1 account, you can click on "Change account" and the previous account will still count the base in the meeting.

In case Exit the meeting

Attendees can click on "Register to leave the quorum", the systems will be number of your shares out from the meeting base.

Ground Rules for the Meeting

In compliance with the good governance principles regarding the annual general meeting of shareholders, the Company would like to inform shareholders of the following rules.

1. The Company provides video recordings of this meeting.
2. The meeting documents for AGM for the year 2025 was posted on the company website on **January 28, 2025** and the Securities Exchange of Thailand was duly informed of such.
3. The Company posted the invitation through the company website to shareholders to propose agenda and qualified persons for directorship in accordance with the Company's criteria during **1 October 2024 to 30 November 2024**. No shareholder has proposed any agenda or candidate for directorship.
4. Documents or evidence required for identification at the shareholders' meeting shall comply with applicable laws and the Company's Articles of Association and are not arbitrarily established criteria.

Procedures for Vote Counting and Voting Results Report of the Annual General Meeting of Shareholders 2025 by Teleconference using Electronic Devices (E-AGM).

Voting Process

1. The chairman of the meeting shall propose the shareholders to cast their votes for each agenda.
2. A voting in each agenda shall be made openly. Shareholder or proxy shall make only one vote for approval, disapproval or abstention. The allocation of voting is not allowed (except voting of the Custodian).
3. Only shareholders wishing to cast their votes as disapproval or abstention shall be required to indicate a mark in the disapproval or abstention section on the ballot program and will announce the voting results to the Meeting.
4. Any shareholder who did not cast their votes on the ballot or failed to submit their ballot paper would be assumed to have approved the agenda item as proposed by the Chairman.

Procedures for Vote Counting

1. The method of voting shall be based on one share one vote and the majority of votes shall be deemed as a resolution except as stated otherwise by law, In the event of an equality of votes, the Chairman shall be entitled to a second or casting vote.
2. For vote counting on each agenda item, disapproval and/or abstention votes shall be deducted from the total number of votes cast by the shareholders present at the Meeting. The remainder of the votes will be counted as votes of approval. The number of votes cast by the proxy in the Proxy Form has already been included, which were recorded at the time of registration.

3. The voting results will be announced as votes of approval, disapproval, abstention. In each agenda item, the quorum will be based on the latest number of shares held by attendants present at the Meeting.
4. A voting ballot is considered invalid when shareholders or proxies do not clearly express their intention on the electronics ballots, such as there are more than one marked box on the electronics ballots or there are split votes (except for the case of custodian).
